

# Tuition Assistance Guidelines

*Please Read Carefully*

*REVISED 3/2/2015*

- Assistance is available for **50% to 75% of tuition** to those who would not otherwise be able to participate in the Minnetonka Center for the Arts programs. The size of the award is determined by the HUD guidelines as presented on page one of the application form.
- **Applications are due a minimum of 2 weeks before the start of the session.** Applications submitted less than 2 weeks prior to the start of the session will not be considered.
- Tuition assistance application forms do not serve as registration forms for classes. Recipients will be advised of any award and must register for the class at that time, space in the class permitting. This application is for the current session only and will not be carried forward. Completion of a tuition assistance application form does not guarantee acceptance for tuition assistance.
- Tuition assistance is applicable to one program offering per person during a specific term and for not more than three sessions per fiscal year per person (not to exceed \$500). The total amount of assistance available per family is limited to \$1,000 per fiscal year. Parents can apply for tuition assistance for their child(ren) to attend our Summer Arts Camp program. The total amount of camp assistance per family is limited to \$350 per season.
- **Tuition assistance is for tuition only.** Participants will be responsible for all materials and other fees. These fees and the balance of tuition must be paid at the time of registration.
- **Verification of monthly household income must accompany this application.** Please attach applicant's or legal guardian's (if applicant is a minor) Federal Tax Form W2. Applications that do not include verification of income will not be processed.
- Minnetonka Center for the Arts **membership is not required** and tuition assistance is open to all ages.

## Tuition Assistance Application Minnetonka Center for the Arts

Name \_\_\_\_\_ Age (if minor) \_\_\_\_\_

Parent or guardian's name \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Session:     Fall I     Fall II     Winter     Spring I     Spring II  
                   Summer I     Summer II     Summer Arts Camp

Class/Workshop Name \_\_\_\_\_ Tuition Amount \_\_\_\_\_

Are you a member of the Art Center?     Yes     No

### Monthly Household Income

Our **household pre-tax income** is at or below the amount circled below

Household Size	50% Tuition Reduction	75% Tuition Reduction
1	\$1,135	\$965
2	\$1,517	\$1,289
3	\$1,900	\$1,615
4	\$2,282	\$1,940
5	\$2,661	\$2,264
6	\$3,047	\$2,590
7	\$3,429	\$2,215
8	\$3,811	\$3,239

If your situation does not apply to the above categories, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that all the information provided on this form is correct to the best of my knowledge, I have also read and understand the guidelines outlined on page one.

\_\_\_\_\_  
Signature (parent or guardian signature if for child)                      Date

\_\_\_\_\_ Yes, I am available for volunteer work at the Art Center  
 \_\_\_\_\_ No, I am not available for volunteer work at the Art Center